

**TEXAS GIRLS COACHES ASSOCIATION
2010 TGCA EXHIBIT SPACE CONTRACT**

July 12-16, 2010
Arlington Convention Center
Arlington, Texas

1) TYPE OR PRINT YOUR COMPANY INFORMATION CLEARLY

Company _____

Street Address _____

City _____ State _____ Zip _____ Phone _____

Contact Person _____ Email _____

Program/Booth Sign Listing: _____

Product and/or Service: _____

2) BOOTH SELECTION

Choice of space locations (list three (3) separate booth choices from any available area on the floor plan):

1st Choice _____

2nd Choice _____

3rd Choice _____

If the above selections are occupied at the time we assign your space, we will place you in an area that we determine to be the best available or as similar to your request as possible.

Due to limited exhibit space in the Arlington Convention Center, we will NOT have end caps.

3) PAYMENT METHOD (circle one):

Check Master Card Visa Discover

Credit Card #: _____

Exp. Date: ____/____

Name on Card: _____

There is a \$2.50 processing fee for credit card payments.

I wish to contract for _____ single booth(s).

First booth.....\$350.00

Each Additional single booth.....\$300.00

Total Payment Amount: \$ _____

4) REPRESENTATIVE BADGES

Please PRINT the name of up to 6 representatives who will be attending the convention.

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

5) TERMS OF CONTRACT:

- 1) Exhibitor shall maintain a bona fide booth with representatives in the booth. Exhibitors shall wear badges of identification supplied by TGCA. Aisles and exits must be kept clear.
- 2) TGCA reserves the right to reject any contract and demand the release of space at any time during the exhibit for failure to abide by the terms of the contract.
- 3) No signs other than those furnished by TGCA will be permitted outside the exhibit space assigned to exhibitor.
- 4) Exhibitors will be expected to install exhibits Tuesday, July 13, 2010 between 10:00 a.m. and 5:00 p.m.
- 5) Exhibitors will maintain exhibit until closing time at 2:00 p.m. on Thursday, July 15, 2010.

The undersigned hereby agrees to abide by the Exhibiting Rules and Regulations of the TGCA. No exhibitor may sublet, assign or share any part of the space allocated.

Authorized Signature _____ Date _____

Please retain a copy for your files and MAIL ORIGINAL WITH CREDIT CARD INFORMATION OR CHECK made payable to TGCA Exhibit Space, 1603 Manor Rd, Austin, TX 78722 or fax 512.708.1325.

TGCA USE ONLY

EXHIBIT SPACE(S) ASSIGNED: _____

CK # _____ CC Auth. Code: _____ TGCA Rep: _____